

Minutes of a Regular Meeting of the Mayor and Council held on the 2<sup>nd</sup> day of December, 2002 at 7:00 P.M.

The meeting was called to order by Mayor Donald Parker who presided.

A roll call disclosed the following present: Councilmembers Croucher, Dorr, Dubois, Hovestadt and Fry; City Attorney Godderz, Superintendent Rickel, Police Chief Shaffer and City Clerk Holloway.

Visitors: Angela Forrest, Kim Tyson

A motion was offered by Councilmember Dorr to approve the minutes of the regular meeting of November 18, 2002. Seconded by Councilmember Hovestadt and the vote was Ayes 5; nays 0.

Claims Ordinance No. 1979, an ordinance making appropriation for the payment of certain claims was introduced, said claims being in the amounts as follows: General \$1,746.20; Police \$1,722.01; Animal Control \$152.47; Street \$341.22; Park \$540.34; Employee Benefit \$224.37; Utility Account \$58.52; Electric \$1,275.99; Water \$986.92; Gas \$42,588.74; Sewer \$496.87; Solid Waste \$129.66; Capital Project-Ball Park \$2,141.98.. A motion was offered by Councilmember Dorr to approve Ordinance No. 1979. Seconded by Councilmember Croucher and the vote was Ayes 5; nays 0.

A motion was offered by Councilmember Dubois to approve the agenda as amended. Seconded by Councilmember Dorr and the vote was Ayes 5; nays 0.

A motion was offered by Councilmember Dubois to go into Executive Session at 7:05 P.M. for a period of 15 minutes to discuss non-elected personnel. Seconded by Councilmember Dorr and the vote was Ayes 5; nays 0. City Attorney attended the Session. Council returned to regular meeting at 7:20 P.M.

A motion was offered by Councilmember Dorr to go into Executive Session at 7:20 P.M. for a period of 30 minutes to discuss non-elected personnel. Seconded by Councilmember Dubois and the vote was Ayes 5; nays 0. City Attorney attended the Session. City Superintendent entered the Session at 7:25 P.M. and exited the Session at 7:38 P.M. Council returned to regular meeting at 7:42 P.M.

A motion was offered by Councilmember Fry that no salaried department head can take extra time that they work as comp time or overtime. Seconded by Councilmember Dorr and the vote was Ayes 5; nays 0.

Council reviewed the bid of \$16,400.00 from Kraus Hardware for construction of the sand building. Superintendent Rickel stated the 12-foot overhead doors would cost approximately \$600.00 each. A motion was offered by Councilmember Dubois to accept the concrete bid from Burlingame Concrete of \$8,320.00 for 8-foot walls. Seconded by Councilmember Croucher and the vote was Ayes 5; nays 0.

Following discussion, a motion was offered by Councilmember Dorr that the matter of on-call pay be tabled until the City has more certified personnel to be able to come up with some type of on-call pay at that time. Seconded by Councilmember Dubois and the vote was Ayes 5; nays 0.

As the Animal Health Department is requiring a spaying and/or neutering deposit before dogs can be adopted from the City pound, a motion was offered by Councilmember Dubois that an ordinance be drafted to establish a \$75.00 refundable deposit with proof that the animal had been spayed/neutered and a \$25.00 nonrefundable adoption fee. Seconded by Councilmember Hovestadt and the motion carried with Councilmembers Croucher, Dubois, Fry and Hovestadt voting Aye; Councilmember Dorr voting Nay.

A motion was offered by Councilmember Hovestadt to adopt Ordinance No. 1980, an ordinance prohibiting operation of all-terrain vehicles within the City limits of Burlingame, Kansas and setting a fine amount of not less than \$10.00 nor more than \$100.00 for each violation. Seconded by Councilmember Fry and the motion carried with Councilmembers Croucher, Dorr, Fry and Hovestadt voting Aye; Councilmember Dubois voting Nay.

Mayor Parker recommended the appointment of Julie Sanders to the Planning Commission for a term to expire March 31, 2004. A motion was offered by Councilmember Dorr to accept the Mayor's recommendation. Seconded by Councilmember Croucher and the vote was Ayes 5; nays 0.

A motion was offered by Councilmember Dorr to go into Executive Session at 8:35 P.M. for a period of 10 minutes to discuss non-elected personnel. Seconded by Councilmember Fry and the vote was Ayes 5; nays 0. Superintendent Rickel attended the Executive Session. Council returned to regular meeting at 8:45 P.M.

Enter now, LaVene Brenden

A motion was offered by Councilmember Dubois to go into Executive Session at 8:45 P.M. for a period of 10 minutes to discuss non-elected personnel. Seconded by Councilmember Dorr and the vote was Ayes 5; nays 0. Superintendent Rickel attended the Executive Session. Council returned to regular meeting at 8:55 P.M.

Exit now, Kim Tyson

LaVene Brenden from Bartlett & West Engineers advised the Council that Rural Development is requiring the City to become a member of the FEMA National Flood Insurance Program to be eligible for funding of the water project. A motion was offered by Councilmember Croucher to begin the process of the application to the NFIP by Bartlett & West Engineers. Seconded by Councilmember Hovestadt and the vote was Ayes 5; nays 0.

Exit now, LaVene Brenden and Angela Forrest

Reports were heard from department heads, Council and Mayor.

A motion to adjourn was offered by Councilmember Dorr. Seconded by Councilmember Fry and the vote was Ayes 5; nays 0.

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Cheryl Holloway, City Clerk